# CCCF - 2023 Fall Grants

Chaffee County Grants Portal

# **Question Group**

Application Name\* Name of Project, Program, or Request. *Character Limit: 50* 

## Tax Exemption Status\*

(click blank space for drop down menu)

Please note: Public/Private partnerships are encouraged to apply, but the primary applicant must be one of the options below.

#### Choices

501c3 501c4 501c6 Government Project under the fiscal sponsorship of another 501c3 organization

## Have you received a grant from CCCF in the past year?\*

Choices Yes

No

## If you've received a grant from CCCF, has your banking information changed?\*

Choices Yes No NA

## Tax Letter\*

Please upload your IRS determination letter.

File Size Limit: 5 MB

## CO Secretary of State Charitable Organization Registration\*

Please upload your certificate of good standing as a CHARITABLE ORGANIZATION from the Colorado Secretary of State's Office. Use this link to search for your registration: https://www.coloradosos.gov/ccsa/pages/search/basic.xhtml.

- Please note this is different from your Business Registration with the Secretary of State. <u>Do</u> <u>not</u> upload your business certificate of good standing.
- If you feel you are not required to register as a Charitable Organization, please upload a statement explaining why.

File Size Limit: 5 MB

## Please select the focus area(s) of your organization.\*

Please select all that apply.

#### Choices

Agriculture Animal Welfare Arts Child Care **Disaster preparedness** Diversity, Equity, & Inclusion **Economic Development** Education Environment Food Security Healthcare Housing People in Crisis People with physical, sensory or mental disabilities Older Adults/Aging Community Recreation Workforce Development Youth Development Other

## Nondiscrimination Statement\*

#### Please indicate your agreement with the nondiscrimination statement:

If awarded, in carrying out the activities of the grant, the grantee will comply with all applicable Federal and State Statutes and local laws related to nondiscrimination. The Grantee shall take action to ensure that employees, applicants, clients, and those who interact with the organization are treated fairly and without regard to their race, color, religion, sex, national origin, sexual orientation, gender identity and expression, ancestry, age, physical or mental handicap unrelated to ability, marital status, or military status.

By checking the "agree" box below the applicant agrees to this statement. Applicants that check "disagree" at not eligible for funding.

#### Choices

Agree Disagree

## Amount Requested\*

This is the amount you are requesting from the 2023 Fall Grant Program. Please note the average grant award for the 2022 cycle was \$1,500. *Character Limit: 8* 

# Type of Organization

Please select the type that most accurately reflects your organization and the descriptions below:

<u>Nonprofit Organization</u>: Non-faith based 501c3 organizations primarily Chaffee, Custer, Fremont and/or Lake County (50%+ populations served located within one or more Counties). Organizations in this category will be applying for operating support. Applicants are welcome to highlight specific programs in their request, however if awarded the funds will be unrestricted.

Example: An organization that holds a 501c3.

<u>Faith Based Organization</u>: An organization that is recognized as a church or religious organization by the IRS, or who uses specific religious doctrine in its programming, that is providing a charitable service to Chaffee, Custer, Fremont and/or Lake County residents. Organizations in this category will be applying for project support for a specific charitable project operated by their organization. If awarded, the grant will be restricted.

Example: A church who offers community services, or a 501c3 that references a specific religion or faith in its programming.

<u>Statewide or Regional Organization:</u> A nonprofit organization that serves more than 50% of people who are located outside of Chaffee, Custer, Fremont & Lake County. Organizations in this category will be applying for project support for services offered specifically to the residents of Chaffee, Custer, Fremont and/or Lake County. If awarded, the grant will be restricted.

Example: An organization that serves the entire state or Central Mountain region, but is applying for a project specifically serving the communities of Chaffee, Custer, Fremont and/or Lake County.

<u>501c4, 501c6 or Government</u>: An organization that holds a 501c4, 501c6 or a government designation. Organizations in this category will be applying for project support for a specific charitable program operated by their organization. If awarded, the grant will be restricted.

Example: A Public Health, Chamber of Commerce, Depart of Human Serves program that offers community benefit.

FAQ: What is the difference between operating and project support?

Project grants support a specific project or activity of the grantee, and are tied to a specific, project-based outcomes; general operating grants support an organization's overall activities, including operating expenses and overhead.

Not clear on the difference between operating support and projects? Watch this 3-minute video.

FAQ: I'm not sure which organization type to choose.

Please contact Betsy at 719-204-4565 or betsy@chaffeecommunity.org to confirm. Applicants that choose the wrong organization type will have to redo their application and/or will not be eligible for funding as the grant questions are dependent on your response to this question. Choices

Nonprofit Organization Faith Based Organization Statewide or Regional Organization 501c4, 501c6 or Government

The next five questions are asking for a geographic breakdown of who your organization serves.

Your answers should be between 0 and 100 for each question and your answers for all five questions should add up to 100%.

Example: % of people...Chaffee County: 50 % of people...Custer County: 10 % of people... Fremont County: 10 % of people... Lake County: 0 % of people...another entity: 30 TOTAL = 100%

## % of people to be served who are residents of Chaffee County\*

Please enter a percent between 0 and 100. *Character Limit: 3* 

## % of people to be served who are residents of Custer County\*

Please enter a percent between 0 - 100. *Character Limit: 3* 

## % of people to be served who are residents of Fremont County\*

Please enter a percent between 0 - 100. *Character Limit: 3* 

# % of people to be served who are residents of Lake County\*

Please enter a percent between 0 - 100. *Character Limit: 3* 

## % of people to be served who are residents of another entity\*

Please enter a percent between 0 - 100. *Character Limit: 3* 

#### This grant opportunity is for organizations meeting the following criteria:

#### Funding Option 1:

If you are applying for SDCEA funding (\$34,000 Available), your work should be aligned with the following criteria:

- Serves the communities of Custer, Chaffee, Fremont and/or Lake Counties
- Has a focus of:
  - <u>Promotion of Health:</u> Community-based health programs such as Community Health Clinics, Substance Abuse Dependency, Prevention & Treatment, Hot Lines & Crisis Intervention, Sexual Assault Services, Protection Against Abuse, Spouse/Child/Sexual Abuse Prevention
  - <u>Relief for Under Resourced Communities:</u> Support of Food, Shelter & Human Services such as Food Programs/Food Banks & Child Day Care, Family Services, Family Violence Shelters, Pregnancy Centers
  - o <u>Disaster Preparedness & Relief Services</u>: Search & Rescue, Fire Prevention, Safety Education & First Aid
  - o Animal Protection & Welfare
  - <u>Environmental and Historical Preservation</u>: Effort to preserve and protect the natural environment for the benefit of the public and preservation of a historically important area or structure.

#### Funding Option 2:

If you are applying for CCCF funds (\$15,000 Available), your work should be aligned with the following criteria:

- Serves the communities of Chaffee County
- Organizations or projects with a focus of Community Health, Community Vitality, and Community Capacity.

## Applicants can apply for <u>one or both</u> funding options.

# Please check which funding criteria you feel your project is eligible for.\*

Check all that apply.

#### Choices

Serves the counties of Custer, Chaffee, Fremont and/or Lake Promotion of Health Relief for Under Resourced Communities Disaster Preparedness & Relief Services Animal Protection & Welfare Environmental and Historical Preservation Serves primarily Chaffee County and falls under another focus area not listed here My organization does not fall under any of the options

## Please describe your giving priority alignment.\*

Please describe how your organization's work is aligned with the giving priorities you selected above.

Please specifically address how your organization's programs and activities fall under each of the giving priorities you selected.

Character Limit: 4000

## Profit & Loss Statement\*

Please upload a Profit & Loss Statement from the most recently completed fiscal year.

Profit and Loss Statements should reflect the organization's revenue and expenses during a specific period and the difference between them. Click Here for more information on Profit & Loss Statements

File Size Limit: 5 MB

#### **Balance Sheet\***

Please upload a Balance Sheet Statement from the most recently completed fiscal year.

A Balance Sheet is a report that shows a snapshot of your organization's financial health. It shows your organization's assets, liabilities, and net assets in a single document. Click Here for more information on Balance Sheets.

File Size Limit: 5 MB

## Did you complete your 2022 Grant Report?\*

If you received funding in 2022 from the Fall Community Grants, please ensure that your grant report has been submitted.

 Project based funding for faith-based or non 501c3 grantees should complete the report here:https://forms.gle/nrWymvY2WBeBWSeP9 • Operating support grantees should complete the report here: https://forms.gle/EZ4KEF3ixLEPUTF29

Please note the grant report for 2022 Fall Grants is due by 9/1/2023. Receipt of this grant report by CCCF is required before the organization can be considered for funding in 2023. Choices
Not Applicable

Yes No

## W9\*

Please upload a W9 dated in the past three years. Click Here for a Blank W9 *File Size Limit: 5 MB* 

## **Fiscal Sponsor Information**

If your organization is sponsored by another organization, please upload the fiscal sponsor agreement here.

File Size Limit: 5 MB

# **Operating Support**

## Mission Statement\*

A few sentences that reflect the mission of your organization. *Character Limit: 1000* 

## Describe what your organization does.\*

Please be sure to include:

- The need it is meant to address
- The specific programs and activities it undertakes to meet the need (including who, what,

when, where and how of your activities.) *Character Limit: 5000* 

## Impact\*

Describe the outcomes your project hopes to achieve. Please include specific, measurable, time-bound changes that will take place due to your programs. Outcomes typically reflect a change in attitude, knowledge, behavior or other measurable impact. Examples:

• Change In Knowledge: "100 children will learn to read over the 6 month program period as a result of our tutoring program as measured by tutor administered before and after assessments."

- Change In Behavior: "Waste reduction will increase by 50% in Chaffee County over the next 6 months as measured by a 50% increase in the number of people signed up for recycling and the volume of diverted waste."
- Change In Attitude: "30 young adults will experience increased self confidence after participating in the theater performance as measured by self surveys."
- Change In Measurable Impact: "Pollinator desert landscapes will decrease by 10% as a result of the Bee Friendly Campaign as measured by the number of grass yards converted to pollinator friendly spaces."

Looking for more information on how to describe your impact? Check this article on NonProfit Impact.

Character Limit: 5000

## How do you determine the impact of what you do?\*

Please describe how you measure the impact of your activities. Please include your evaluation approach, data from the previous year and what you hope to achieve in the coming year. *Character Limit: 5000* 

## Please describe the population the organization serves.\*

Specifically, identify any and all unique needs of the population served and how your organization strives to break down barriers for those who need your services the most. *Character Limit: 5000* 

## How does the community benefit from your services?\*

Describe how your work benefits the community at large. Please include how you collaborate with other organizations and how your services are different or compliment other

organizations. *Character Limit: 5000* 

## **Organization Budget\***

Please upload a board approved operating budget for the current fiscal year that includes

revenues and expenses. *File Size Limit: 5 MB* 

# Project Support

## Mission Statement\*

Please share the Statement of Purpose for the Project if there is not a project specific mission statement. *Character Limit: 1000* 

## Describe your project.\*

Please be sure to include:

- The need it is meant to address.
- The specific programs and activities it undertakes to meet the need (including the who,

what, when, where and how of your activities.) *Character Limit: 5000* 

## What impacts are you anticipating to have this year?\*

Describe the outcomes your project hopes to achieve. Please include specific, measurable, time-bound changes that will take place due to your programs. Outcomes typically reflect a change in attitude, knowledge, behavior or other measurable impact.

Examples:

- Change In Knowledge: "100 children will learn to read over the 6 month program period as a result of our tutoring program as measured by tutor administered before and after assessments."
- Change In Behavior: "Waste reduction will increase by 50% in Chaffee County over the next 6 months as measured by a 50% increase in the number of people signed up for recycling and the volume of diverted waste."
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Looking for more information on how to describe your impact? Check this article on NonProfit Impact. *Character Limit: 5000* 

## How do you determine the impact of what you do?\*

Please describe how you will measure the impact of your activities. Please include your evaluation approach, data from the previous year if applicable and what you hope to achieve in the coming year.

Character Limit: 5000

#### Describe the population the project serves.\*

Specifically, identify any and all unique needs of the population served and how your organization strives to break down barriers for those who need your services the most. *Character Limit: 5000* 

## How does the community benefit from your project?\*

Describe how your work benefits the community at large. Please include how you collaborate

with other organizations and how your services are different or compliment other organizations. *Character Limit: 5000* 

## Project/Program Budget\*

Please upload a project or program budget that includes revenues and expenses for the current operating year of the project.

File Size Limit: 5 MB

# Banking Information

## **Direct Deposit Enrollment\***

Please provide updated banking information to enroll in direct deposit so that you can quickly receive your funding if awarded. Please download this form and then send to CCCF at admin@chaffeecommunity.org along with a picture of a voided check if you would like to enroll or update your information.

#### Blank ACH Form

#### Choices

Please enroll me in direct deposit. Please update my banking information. Please use the banking information you have on file. No Thank You - Please mail me a check if I am awarded.