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**Board meeting**

Meeting Agenda-Minutes: Apr. 26, 2021

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| **Meeting Purpose:**  |
| Invitees/Attendees | Title/Role |  |
| Paul Alexander | Board Member |  |
| Merrell Bergin | Treasurer | Via phone |
| Laurel Biedermann | Administrative Coordinator |  |
| Jordan Brown | Board Member |  |
| Ed Cooper | Chair |  |
| Bonnie Davis | Board Member |  |
| Katie Davis | Board Member |  |
| Wendy Hall | Secretary |  |
| Rick Hum | Vice Chair |  |
| ~~Casey Martin~~ | ~~Board Member?~~ | Absent?? not sure |
| Megan Leesley | Board Member |  |
| Dustin Nichols | 2nd Vice Chair |  |
| Aaron Oglesby | Board member |  |
| Rachele Vierthaler | Board Member |  |
| Joseph Teipel | Executive Director |  |

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| Agenda Items and Meeting Minutes

| **Ref** | **Agenda Item** | **Facilitators** | **Time** |
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| **1** | **First in-person meeting for several new Board members: Introductions****Consent Agenda:*** **Approval of notes from Feb. 22 mtg**
* **Approval of Policy for Board and Ad Hoc Committee Members**
* **Adoption / Changes to Agenda**
 |   | 15 min |
| **2** | **ED Update*** **Jane’s Place**
* **ChaffeeCOMMONS**
* **Individual Assistance Fund**
* **CIT**
 | Joseph | 65 min |
| **3** | **Committees*** **Finance**
* **Development**
* **Grants**
 |  |  15 min |
| **4** | **Other Business – Formative Discussion*** **“Participatory Budgeting”**
* **Discussion about priorities for possible additional relief funds that will come into the County**

**Next Board Meeting: 05/24/21** **▪ 03:00 - 05:00 p.m.**  |  | 10 min |

DiscuSSION

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| Ref NBr | discussion |
| 1 | **Introductions:** Most people somewhat familiar with each other from the Zoom calls. Megan said she just earned Certified Valuation Analyst.Our Board meetings will evolve as required. Most members want to get to know each other face-to-face.A bus tour for full Board is still a possibility when it is safe to do so, to familiarize everyone with sites and locations they may not know about.**Consent Agenda*** Minutes from Mar. 22 meeting and budget documents approved.
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| 2 | **Executive Director Report*** **“Jane’s Place”**
	+ Joseph attending City’s P&Z meeting immediately following this one. He expects this project will be recommended for approval with some conditions. Conditions will be related to pedestrian crosswalks and parking.
	+ Reminder that May 18th is First Reading at City Council; Second Reading and Public Hearing on this project is June 1.
	+ Closing was extended to June 30. Joseph expects CCCF will have the project cash necessary to close in the bank. If not and action is needed, that will be done at the May Board meeting.
	+ A Chaffee Shuttle stop on Hwy 291 is planned as part of the project ; also covered bike parking.
	+ Jordan asked if Development needs to publicize something like, “Help Jane’s Place get the funding needed to close.” Joseph said he believes there are bigger milestones that he would rather target for funding since the closing funds needed are so close. He wants to get the project approved and permitted, then begin the major public fundraising effort.
* **ChaffeeCOMMONS –** Now has six members.
	+ GARNA is already using VIAChaffee to post for volunteers needed for recycling efforts already planned.
	+ VIAChaffee – Jimmy Sellars expressed strong discontent, some negativity toward CCCF that VIAChaffee overstepped his organization, VolunteerChaffee.org
		- Several people say VolunteerChaffee.org has been inactive/unused for over 18 months.
		- Joseph said initially Jimmy was positive about partnering with CCCF and VIAChaffee, then shut it down suddenly and has not responded to Joseph’s calls.
		- Although Jimmy is expressing negativity about CCCF, some of the Executive Committee say no further response or action on the part of CCCF is needed to try to resolve this issue. It was noted that as CCCF continues to grow and be successful, there will be pushback.
		- There is something to be learned with this situation: When CCCF enters a space, it’s how we enter that will dictate how we are perceived.
		- Suggested that an ad hoc committee for vetting new initiatives be created, much like the Gift Acceptance Policy committee had to review who we can accept gifts from and what gifts are acceptable.
* **ERF / Individual Assistance Fund**
	+ Laurel worked with Department of Human Services (DHS) to streamline DHS’s qualifying and intake process.
	+ Because of many questions from applicants when applying (but perhaps not qualifying for) CCCF’s individual assistance, Laurel has pulled together a comprehensive resource list.
		- Noted that the County already has a Resource List. Laurel will review it. Also, Chaffee Cares has guidance it has produced.
	+ CCCF has distributed about $30K of the $50K earmarked for this program. The Board needs to do some planning regarding what may come in the future that will need emergency funds: there could be a long fire season, flooding of forest burn scars, etc.
	+ When CCCF is not actively using the ERF dollars, need to plan what we are doing with the funds and more importantly, how do we communicate to the public that we are good stewards of their dollars.
		- Need to form an ad hoc committee to discuss and work on defining these issues.
* Joseph described the upcoming workshops for nonprofits that are scheduled.
* **Community Investment Taskforce (CIT)**
	+ The administrators of the four jurisdictions are supportive of the Taskforce but cannot commit their Relief Fund dollars; those decisions will be made by the respective elected leaders. So, the CIT will organize a coordinating committee. Joseph recommended that Sen. Bennet’s Rural Programs Manager be on that committee; also, Kristy Doon from DOLA.
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| 3 | **Committees*** **Development**
	+ Three specific campaigns were identified for the Development Committee to push out. “Give Like A Local” – the committee will use the last available 10 hrs of the PR consultant’s time to develop outreach to second homeowners and visitors.
	+ Suggestion to have focus groups with existing volunteer organizations like the Optimists, Salida Business Alliance, etc. CCCF does not have money for extensive focus group planning, but presenting to other service organizations is useful.
	+ Jordan is drafting social media guidelines to be posted (on VIAChaffee!) to hopefully attract interns to assist CCCF.
	+ The community survey project that came out of the Envision process was taken under the CCCF umbrella 2 yrs ago. Believe a community panel should be organized to execute this survey, what form it would take, and this panel would remain a standing group with CCCF.
* **Grants**
	+ 32 individual requests for funding have been approved.
	+ Rachele and committee have received feedback, both from reviewers and applicants, and the process will be refined to better meet the needs of both.
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| 4 | **Formative Conversations*** **Participatory Budgeting – community members are involved**
	+ Community members are given a set dollar amount and they make decisions on how those dollars are spent. It is more difficult than most people think about. This will have to wait until the restrictions and guidance come out from the Treasury Dept. about how ARP funds can be spent.
* Organizationally, two discussions by Board members:
	+ Because several Board members work during typical business hours,, suggest moving the meeting to one hour later – start at 4 pm.
	+ No time left in this meeting for a Formative Conversation. Suggested that the Formative Conversation be at the beginning of the meeting in order to more fully define CCCF’s future efforts.
		- Chair requested topics for discussion be submitted to him.
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wlh 05-03-21; reviewed by MB